

Emergency Protocol

In the event of a disaster or local emergency while school is in session; please help us care for ALL students by doing the following:

- DO NOT CALL THE SCHOOL. (KEEP THE SCHOOL / HOME LINES OPEN)
- Listen to WMUR- TV 9; WZID 95.7 for information.
- Follow pickup procedures on reverse side if no bus transportation is available.

The emergency management team at Nottingham West Elementary School, in compliance with the State of NH Department of Safety and in conjunction with our local police and fire departments, has developed a plan to reunite students with their families in the event of an emergency or disaster that occurs in our area.

Please take a moment to familiarize yourself with this plan.

Thank you for your continued support and involvement.

Fall 2006

Nottingham
West
Elementary

Emergency Evacuation Plan

Parent Guide

Pick-up Procedures in an Emergency

1. **LISTEN** to designated TV/Radio Stations for evacuation sites.
2. **PARK** only in designated areas.
3. **GO** to Student Request desk.
4. **CHECK IN** (present your ID).
Students will not be released without proper ID.
5. **PROCEED TO** Student Release desk. A staff member will unite you with your child.
6. **EXIT** quickly to expedite the dismissal of all students.



Please Post

Evacuation Plan Necessities

1. Keep your phone line open.
2. Know your child's bus # _____
3. Have your ID with you, you will be asked for it.
4. Identify how your child will access home (key, neighbor).
5. Share this information the two individuals listed below on your child's emergency sheet.

* _____
(Name/phone)

* _____
(Name/phone)

6. Radio Station: WZID 95.7 FM

7. TV Station: WMUR-CH 9

Remember you are listening for the Hudson School District!